

Daily Safety Checklist

Print this checklist and complete it before every trip.

Pre-Trip Vehicle Inspection

- ☐ Tires — proper pressure, tread depth, and no visible damage
- ☐ Brakes — air and service brakes tested and functional
- ☐ Lights — headlights, tail lights, turn signals, brake lights, hazards
- ☐ Fluids — oil, coolant, windshield washer, fuel
- ☐ Mirrors — clean and properly adjusted
- ☐ Seatbelt — latches and retracts properly
- ☐ Horn — audible and functional
- ☐ Windshield — clean, wipers working, no cracks obstructing view

Safety Equipment

- ☐ Fire extinguisher — charged and easily accessible
- ☐ Warning triangles / reflectors — present and in good condition
- ☐ First-aid kit — fully stocked and within reach
- ☐ Spare fuses

Documentation

- ☐ Valid CDL and current medical card
- ☐ Vehicle registration and insurance
- ☐ Bill of lading and rate confirmation
- ☐ Electronic Logging Device (ELD) operational

Driver Readiness

- ☐ Adequate rest — no signs of fatigue
- ☐ Weather and route reviewed
- ☐ Hours of Service (HOS) confirmed compliant
- ☐ Emergency contacts saved (dispatch, roadside assistance)

Driver: _____ Truck #: _____ Date: _____

Signature: _____